

YOUR 20% PROJECT PROPOSAL

(Defining and Discerning your Plan of Action)

Date: _____

Team Members' Name(s): _____

Project Title: _____

Subtitle/Brief Desc. _____

Need: An Opportunity to Help with a Problem

Explain the problem (the Need) your project will help solve. What was your inspiration?

The General Plan

Explain what your plan is to help with the above Need you wrote of. What are you doing in this project? What is the actual product or outcome you'll be presenting to the group in Apr/May?

Passion: What you Care About

Why are you passionate about this project? What has God put in your life to make you aware of the Need (problem, issue) you're working to help with your 20% Project?

Vocation: Using your God-Given Talents and Skills

What talents or skills of yours are you using to work on this project? What has God gifted you with that helps you?

SMART Goals: Your Action Plan Timeline

Here is where you'll make your detailed plan for what you want to accomplish in the remaining Sundays. Write down concrete goals (called "Deliverables"): e.g., "Complete first draft of playlist," not "Think about songs."

Date	Deliverable(s)	Done
Jan 7	Complete at least half of the Project Proposal Form (Page 1)	<input type="checkbox"/>
	Begin working on your SMART Goals (Page 2)	<input type="checkbox"/>
Jan 28	Complete your Project Proposal Form (Page 1) so Megan can comment on it before Feb 11	<input type="checkbox"/>
	Complete your SMART Goals form (this section right here!)	<input type="checkbox"/>
Feb 11	Fine-tune and finalize your SMART Goals	<input type="checkbox"/>
		<input type="checkbox"/>
Feb 25		<input type="checkbox"/>
		<input type="checkbox"/>
Mar 4		<input type="checkbox"/>
		<input type="checkbox"/>
Mar 25		<input type="checkbox"/>
		<input type="checkbox"/>
Apr 15	Choose a date to present your project on the calendar (4/29, 5/6, or 5/20)	<input type="checkbox"/>
	Plan out a one-minute quick presentation of your project to the group	<input type="checkbox"/>
Apr 29	Listen to or give your 1-minute presentation	<input type="checkbox"/>
May 6	Listen to or give your 1-minute presentation	<input type="checkbox"/>
May 20	Listen to or give your 1-minute presentation	<input type="checkbox"/>

Reality Check

What are you going to need for this project? Is there equipment, software, materials, space, etc., that you'll use? How much money, if any, will you estimate needing to spend on this project?

Conclusion

Wrap up this Proposal with flying colors: why are you fired up about this project? Inspire us to support you, and give us a good reason to get excited about your 20% Project!
